

[library.unlv.edu](http://library.unlv.edu)

connect, create, learn, inspire, celebrate, explore, innovate,  
discover, achieve, reach, focus, grow, connect, create, learn,  
inspire, celebrate, explore, innovate, discover, achieve,  
reach, focus, **University Libraries**, grow, connect, create,  
learn, inspire, celebrate, explore, innovate, discover,  
achieve, reach, focus, grow, connect, create, explore,  
innovate, discover, achieve, reach, focus, **guide**, grow,  
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celebrate, explore, innovate, discover, achieve, reach,  
focus, grow, connect, create, learn, inspire, celebrate,



## UNIVERSITY LIBRARIES

The University Libraries combine the best of traditional academic library features with the newest technologies and services. The collections at the Lied Library and three branches reflect the academic programs offered on campus. We subscribe to more than 200 databases and indexes designed to provide access to journal articles, electronic books, and more. At all the UNLV libraries, users may borrow materials, access online resources, get assistance with research and computer use, receive instruction in research skills, and obtain material from other libraries through Interlibrary Loan Services. Increasingly, materials are also available in electronic form via the web.

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## LIED LIBRARY

The Lied Library is the main library on the UNLV campus. Lied Library, designed by Leo A. Daly in association with Welles Pugsley Architects and dedicated in January 2001, is one of the largest buildings on campus with 302,000 square feet of space (equivalent to 6.9 acres) on five floors. The facility houses more than 1 million volumes, 1.5 million microforms, and 1 million state and federal government documents, and it provides access to approximately 16,000 serials.

Lied Library provides more than 200 public desktop workstations and 600 active data drops for use with laptops. UNLV Wireless is also available throughout the building. The Teaching and Learning Center (TLC), Graduate and Professional Student Lounge, and the university's Honors College are all located on the third floor. Study seating in

Lied Library, including individual carrel units, open study tables, lounge chairs, and 18 group study rooms, are all designed to meet the diverse study and learning styles of the Library's users.

The Lied Automated Storage and Retrieval Unit (LASR) can store more than 600,000 volumes in one-tenth the space required to store an equivalent collection on open shelves. Materials stored in LASR are requested using the library catalog and are retrieved within minutes. These include bound volumes of older journals, infrequently used books, and select government publications and archives.

## ARCHITECTURE STUDIES LIBRARY (ASL)

*[www.library.unlv.edu/arch/](http://www.library.unlv.edu/arch/)*

The Architecture Studies Library, located in the Paul B. Sogg Architecture Building, houses approximately 24,000 volumes and more than 175 subscriptions. Specialized collections and reference assistance are available in the areas of architecture, landscape architecture, urban planning, building sciences, and interior design, including detailed collections and information relating to Las Vegas architecture and planning — most of these are listed on its website. Materials located in this library are designated “UNLV Arch” in the library catalog.

## CURRICULUM MATERIALS LIBRARY (CML)

[www.library.unlv.edu/cml/](http://www.library.unlv.edu/cml/)

The Curriculum Materials Library, located in the William D. Carlson Education Building, contains approximately 40,000 volumes of fiction and nonfiction juvenile literature, professional materials, curriculum guides, media, and K–12 textbooks. The collection supports teacher education programs within the College of Education and serves as a resource for teachers in the Clark County School District. CML also contains a teacher prep room for creating teaching materials. Items located in this library are designated “UNLV CML” in the library catalog.

## MUSIC LIBRARY

[www.library.unlv.edu/music/](http://www.library.unlv.edu/music/)

The Music Library, located in the Beam Music Center at the northeast corner of campus, supports the teaching and research needs of the Music Department. It houses nearly 30,000 scores, 6,500 compact discs, and more than 1,000 DVDs consisting primarily of classical music, jazz, and musical theater. Items in this library are designated “UNLV Music” in the catalog. Other services include listening stations, a group listening/study room, and online streaming for audio reserve materials. Please note that books about music are housed in Lied Library.

## LIBRARY USE

University Libraries is committed to providing users with an environment that is safe, well maintained, and conducive to study and research. Users and visitors are expected to engage in behavior that does not interfere with these efforts or result in the improper use of the Libraries’ facilities. Users and visitors also are expected to abide by all relevant university policies, state and federal laws, and those general principles that guide civil behavior and discourse in an academic environment. To ensure all library users and visitors are able to use the Libraries’ resources and services effectively, the University Libraries require full compliance with the rules and regulations posted at each entrance. Entering the libraries represents a tacit agreement to abide by these rules.



## LEARNING TO USE THE LIBRARIES

The Libraries offer a variety of ways to help users develop skills to identify, locate, evaluate, and use information. One-on-one help to answer specific research questions is available during regular library hours at the Research and Information Desks located on the first and second floors of Lied Library and at the branch libraries' service desks. Assistance is also available by phone (895-2100 or 895-2200), e-mail, and Instant Messaging (IM) at [www.library.unlv.edu/ask/chat.html](http://www.library.unlv.edu/ask/chat.html). Computer assistance is provided at the first floor Research and Information Desk in Lied Library or by phone at 895-2101. All branch libraries provide computer assistance.

The Instruction Department offers Lied Library tours as well as workshops on finding books and articles and using the Internet for research. The calendar of tours and workshops changes each semester, but the sessions are repeated throughout the term and are scheduled during the daytime and on evenings and weekends.

All workshops are free and are held in the Collaborative Learning Center, a teaching and learning facility on the first floor of Lied Library. See the current semester's calendar of free workshops and tours at [www.library.unlv.edu/inst/events.html](http://www.library.unlv.edu/inst/events.html).

Library users who prefer to learn on their own may access online tutorials or step-by-step guides to finding books and articles at [www.library.unlv.edu/help/tutorial/](http://www.library.unlv.edu/help/tutorial/).



The Instruction Department also offers several handouts and brochures, which can be found at help desks and library entrance brochure racks as well as via the web at [www.library.unlv.edu/inst/handouts.html](http://www.library.unlv.edu/inst/handouts.html).

## FINDING LIBRARY MATERIALS

Nearly all books, periodicals, electronic resources, and multimedia titles owned or subscribed to by the UNLV Libraries are accessible through the online catalog at [webpac.library.unlv.edu/search~S1/](http://webpac.library.unlv.edu/search~S1/). Title, author, publishing information, location, and availability are all contained in each item's catalog record. Each item is also assigned a unique letter-number code, or call number, based on its subject content. The same call number system is used for periodicals and multimedia items. Books located in the UNLV stacks are so indicated in the online catalog.

## FINDING LIBRARY MATERIALS

The main book collection in Lied Library is located on the third, fourth, and fifth floors. Books with call numbers that begin with the letters A–HJ are located on the third floor, those that begin with the letters HM–PR are on the fourth floor, and those that begin with PS–Z are on the fifth floor. Larger items are shelved at the west end of each floor and are identified in the catalog as “UNLV Oversized.” Current periodicals (back to 2000) are arranged by call number on the second floor of Lied Library. Earlier print issues of periodicals are in LASR. Microfilm/microfiche collections of older newspapers, periodicals, and federal and state government publications are housed on the second floor. Here you will also find scanners for downloading microfilm/microfiche material. Federal government publications from 1976 to the present are part of the online catalog. Additionally, many Nevada state publications and those from local city and county governments can also be found in the library catalog.



Federal and state government publications are shelved by government agency or department. For assistance with microfilm/microfiche or government publications collections, please ask at the second floor Research and Information Desk.

## LIBRARY CATALOG

*[webpac.library.unlv.edu](http://webpac.library.unlv.edu)*

The University Libraries catalog is available online with Internet access.

Connecting from off campus: [www.library.unlv.edu/help/remote.html](http://www.library.unlv.edu/help/remote.html).

Current UNLV students, faculty, and staff can access online licensed resources, such as article databases and full-text journals, from off campus.

Connecting successfully requires:

- A currently registered UNLV Libraries’ barcode (the 14-digit number found on the back of your RebelCard ID).
- A current web browser with javascript and cookies enabled and pop-up blocker software disabled.

If you meet all these requirements, simply click on the database you wish to use and you will be prompted to enter your library barcode number and last name.



## REBELCARD

RebelCard is the standard campus identification card. Your first card is free at RebelCard Services in the Student Union. Use it to check out books from all University Libraries, including the Law Library. You will need a RebelCard to use one of the self-checkout stations on Lied Library's first and third floors.

The barcode on the back of your RebelCard also accesses the libraries' electronic resources. Use it to log into computers at the Libraries and view resources such as electronic reserves and full-text database articles from your home computer. Helpful hint: Activate the RebelCash feature of the card so you can pay for print jobs and photocopies or buy a cup of coffee at the Book N Bean.

## BORROWING LIBRARY MATERIALS

At the Circulation Desk, you may check out, return or renew materials, pay fines, place holds on items that are checked out, and ask for help in locating books. To borrow books, everyone must present a valid picture ID (UNLV students, faculty, and staff use their RebelCard ID) and complete a registration form. Undergraduates, "non-admitted" graduate students, and staff may borrow books for three weeks. Faculty and graduate students have a semester checkout period (certain restrictions apply). Please visit [www.library.unlv.edu/circ/](http://www.library.unlv.edu/circ/) for details on borrowing procedures. Lied Library and the Curriculum Materials Library both offer optional self-service checkout. Renew books online through the library catalog. Go to [www.library.unlv.edu/circ/renewonl.html](http://www.library.unlv.edu/circ/renewonl.html) for details.

## COURSE RESERVES

Reserve materials are those items that faculty members have designated as important reading, viewing, or listening materials for a particular course. Placing materials on reserve ensures their continuous availability to students. Many reserve materials are available electronically at [www.ereserves.library.unlv.edu](http://www.ereserves.library.unlv.edu). Access to electronic reserves is limited to UNLV students and faculty and requires a valid UNLV Libraries patron barcode number.

## COURSE RESERVES CONTINUED

More information is available at [www.library.unlv.edu/services/reserves/index.html](http://www.library.unlv.edu/services/reserves/index.html).

Some reserve material is available only in physical form. Physical reserves are checked out at the Lied Library Circulation Desk. Audiovisual materials are generally kept on reserve at the Lied Library Media and Computer Services Desk. Faculty may also place materials on reserve at the branch libraries.

## COPYING AND PRINTING

Photocopiers and laser printers (including color printers) are available in all campus libraries. A cash-activated University RebelCard ID or a RebelCash Guest Card is required. The RebelCard ID is free to students, faculty, and staff at the RebelCard Services Office in the Student Union. RebelCash Guest Cards are available for \$3 at the Value Transfer Stations located in Lied Library, or they may be purchased at Circulation Desks at all University Libraries. Other printing options are available and vary by library. All prices are subject to change.

## PRINT COSTS

Photocopies 10¢ per page

Computer Prints

*UNLV/NSHE Affiliates*

Black & White 2¢ per page, single-sided

4¢ per page, double-sided

Color 25¢ per page

*Guest/Community Users*

Black & White 10¢ per page, single-sided

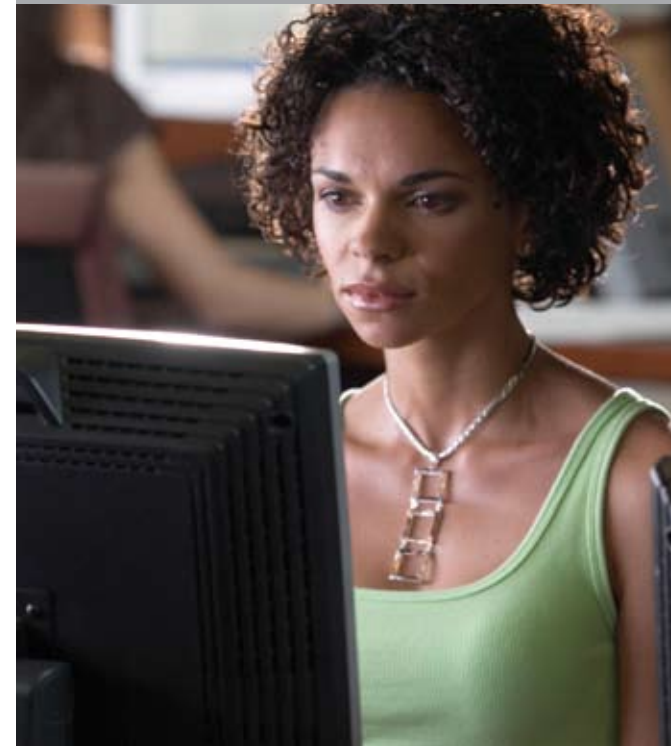
20¢ per page, double-sided

Color 50¢ per page

## MEDIA AND COMPUTER SERVICES

[www.library.unlv.edu/media](http://www.library.unlv.edu/media)

Housed on the first floor of Lied Library, the Media and Computer Services Department collects media from all subject areas in a variety of formats to support university curriculum. This collection includes such items as videocassettes, DVDs, audiocassettes, and laser discs for use in the library and classroom. Along with this collection, multimedia computers and laptop-checkout services are available to the campus community. A media distribution system is available that enables the electronic delivery of select media directly to specific desktop computers or viewing stations and in meeting rooms in Lied Library. Students may check out media materials for classroom presentations (certain restrictions apply).



## COMPUTER WORKSTATIONS

[www.library.unlv.edu/media/about.html](http://www.library.unlv.edu/media/about.html)

All computer workstations integrate traditional computer lab activities with access to hundreds of library research databases and full-text collections. All computers offer software for creating spreadsheets, presentations, and basic webpages; for accessing e-mail and the Internet; for basic image editing and video editing; and for word processing. Select computers have additional hardware and software for scanning, video capture and advanced image editing, video editing, and webpage creation. Students, faculty, and staff with current library-registered RebelCard IDs have access to all workstation software and hardware features.

Nonaffiliated patrons with photo identification may apply to use select computer resources on the first and second floors only. Computer technical assistance is available at the first floor Research and Information Desk. The Information Commons area of the first floor has 91 available computers. More than 135 additional computers are available throughout all five floors of Lied Library. Computers are also available at all branch libraries.

## PERSONAL LAPTOP COMPUTERS

[www.library.unlv.edu/media/laptopuse.html](http://www.library.unlv.edu/media/laptopuse.html)

University Libraries offers two types of Internet access for personal laptop computers: wired and wireless. Wired access is available to current UNLV/NSHE students, faculty, and staff, and it requires a UNLV Libraries barcode. Users must complete a short one-time registration at the first floor Media Resources Desk. Once the process is complete, your laptop can be connected to the Libraries' network via outlets in select locations at each branch. Wireless access is available to current UNLV students, faculty, and staff only, and it can be set up and used anywhere throughout the Libraries.



## LIBRARY LAPTOP CHECKOUT

[www.library.unlv.edu/media/laptopuse.html](http://www.library.unlv.edu/media/laptopuse.html)

Library-owned laptops are available for checkout to UNLV students, faculty, and staff. Lied Library also has two portable projectors and two projector/laptop carts for use in the media group viewing room. Visit the Lied Library Media and Computer Services Desk or any branch for more information on these services.

## MULTIMEDIA DESIGN STUDIO

[www.library.unlv.edu/media/multimedia/guide.html](http://www.library.unlv.edu/media/multimedia/guide.html)

The Multimedia Design Studio (MMDS) at Lied Library provides current UNLV students, faculty, and staff with an environment to create multimedia presentations for class use. The MMDS includes hardware and software to convert analog video to digital video; edit digital video; save video or data to DVD; scan documents, negatives, and slides; create, enhance, and animate images; and create webpages. The MMDS is primarily a self-service facility with numerous tutorials and guides. In-depth assistance is available by appointment.



## ASSISTIVE TECHNOLOGIES AND SERVICES

[www.library.unlv.edu/services/disablty.html](http://www.library.unlv.edu/services/disablty.html)

Lied Library provides equipment (both hardware and software) to serve patrons with disabilities. Several computers located on the first and second floors are loaded with select assistive software and scanning technologies. Jaws, a screen-reading program, is available on all machines in the building. Specialized equipment, including that used to enlarge printed text, can be found in the Lied Library disability resources room (located on the first floor near Media and Computer Services). Select assistive software is also available at branch libraries. TDD (Text Telephone) service is provided at the Research and Information Desk on the first floor of Lied Library, at the Curriculum Materials Library, and at the Architecture Studies Library.



## **DOCUMENT DELIVERY/INTERLIBRARY LOAN**

*[www.library.unlv.edu/dd/](http://www.library.unlv.edu/dd/)*

Document Delivery Services allows students, faculty, and staff to order books, journal articles, and other materials not owned by UNLV Libraries. DDS is located on the first floor of Lied Library. Hours are 8 a.m. – 5 p.m., Monday – Friday. Requests can be made 24 hours a day using the ILLiad Document Delivery System, accessible from the DDS website. Delivery options include electronic article delivery and book pickup at the Lied, Architecture Studies, Curriculum Materials, or Music Library. Requesters must have a current RebelCard ID with no outstanding fines or overdue materials.

## **SPECIAL COLLECTIONS**

*[www.library.unlv.edu/speccoll/](http://www.library.unlv.edu/speccoll/)*

A collection representing the unique history and culture of Las Vegas and Southern Nevada is housed on the third floor of Lied Library in Special Collections. This is the largest repository of original historical material about Las Vegas and its urban and environmental setting in Southern Nevada. It includes the world's largest resource dedicated to gaming's history and culture, and it features an extensive photograph collection, historic maps, aerial photos, manuscript and archival collections, architectural drawings, oral histories, film, video, posters, prints, local magazines and periodicals, as well as fiction set in Las Vegas. Visit the reading rooms to browse a selection of rare and topical books, maps, fine press books, examples of the book and printing arts, and rotating exhibits. Special Collections also houses the Preservation and Conservation Laboratory — the only such facility in Nevada — the Gaming Research Center, and the Oral History Research Center at UNLV, which records memories and firsthand accounts of the histories of Las Vegas and Southern Nevada. To protect these unique materials, they may be used only in Special Collections.

# LIED LIBRARY MAPS

## FIRST FLOOR



## SECOND FLOOR









## THIRD FLOOR








## FOURTH FLOOR



-  General Use
-  Staff Use
-  Group Study Rooms
-  Quiet Study Floor
-  Computer Workstations
-  Elevator

## FIFTH FLOOR



-  General Use
-  Staff Use
-  Group Study Rooms
-  Computer Workstations
-  Elevator

## WOULD YOU LIKE TO WORK IN THE LIBRARIES?

As a student employee with University Libraries (encompassing four libraries — Lied, Architecture Studies, Curriculum Materials, and Music), you can earn good money, develop skills that will help you in school, gain experience to put on your resume, and work closely with other students, faculty, and staff. There are a variety of positions to suit different individual interests, talents, and schedules. Some of the duties that students perform in the Libraries include:

- 1 Assisting patrons with computer use
- 2 Helping patrons find information and use library resources
- 3 Shelving library materials
- 4 Checking/receiving shipments of library materials
- 5 Checking out library materials at the Circulation Desks
- 6 Processing/delivering mail

Most of the students hired have a “work-study” financial-aid award. For information about work study, please visit [www.financialaid.unlv.edu/](http://www.financialaid.unlv.edu/), stop by the Student Financial Aid office located in the Student Services Center, call (702) 895-3424, or email [sfsssc@unlv.edu](mailto:sfsssc@unlv.edu). Would you like to fill out an application?

Visit [www.library.unlv.edu/employment02.html](http://www.library.unlv.edu/employment02.html) or stop by the Library Administration Office located on the second floor of Lied Library.

## HOURS

For exceptions and closings, go to:  
[www.library.unlv.edu/about/hours.html](http://www.library.unlv.edu/about/hours.html)

### LIED (MAIN):

Monday – Thursday	7:30 a.m. – midnight
Friday	7:30 a.m. – 7:00 p.m.
Saturday	9:00 a.m. – 6:00 p.m.
Sunday	11:00 a.m. – midnight

### ARCHITECTURE STUDIES:

Monday – Thursday	9:00 a.m. – 10:00 p.m.
Friday	9:00 a.m. – 6:00 p.m.
Saturday	1:00 p.m. – 5:00 p.m.
Sunday	1:00 p.m. – 10:00 p.m.

### CURRICULUM MATERIALS:

Monday – Thursday	8:00 a.m. – 8:00 p.m.
Friday	8:00 a.m. – 5:00 p.m.
Saturday	9:00 a.m. – 5:00 p.m.
Sunday	CLOSED

### MUSIC:

Monday – Thursday	9:00 a.m. – 9:00 p.m.
Friday	9:00 a.m. – 6:00 p.m.
Saturday	CLOSED
Sunday	1:00 p.m. – 9:00 p.m.



### MAKING CONTACT

Architecture Studies:	895-1959
<i>TDD</i>	895-6170
Circulation/Reserves:	895-2111
Curriculum Materials:	895-3593
<i>TDD</i>	895-6171
Document Delivery/ Interlibrary Loan:	895-2152
Library Computer Help Desk:	895-2101
Instruction:	895-2123
Libraries' Administration:	895-2286
Media Resources:	895-2122
Music:	895-2541
Research and Information:	895-2100
<i>TDD</i>	895-2279
Special Collections:	895-2234

innovate, discover, achieve, reach, focus, grow, connect.